

Office of the Assistant Director, RR

5 February 1952

Deputy Assistant Director (Acting)

Comments on NSC Papers

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1. [REDACTED] (extension 642) who works under the DD/I, is responsible for handling comments on NSC papers, both for the Council itself and the Senior Staff and both for the DCI and the DDCI.

2. The white (NSC) papers will normally demand a memorandum for the DCI under the Assistant Director's signature. Comments on blue (Senior Staff) papers, a memorandum for the Assistant Director's signature for the DDCI. In case the blue papers and requests for comments thereon, comes from ONE [REDACTED] a copy of the memorandum to the DDCI will go to him. In both cases it is an added convenience for [REDACTED] if comments can be sufficiently brief that they can be typed in five or six lines about three or four inches long to go on a standard blue slip which [REDACTED] attaches to papers. A more detailed statement, however, if necessary, may always be submitted.

3. [REDACTED] will be glad to receive, in fact prefers to receive if possible, brief comments by phone. For example, the type of comment "RR sees no objection to this proposal from the intelligence point of view" can be transmitted by phone. In case phone comment is sent to [REDACTED] the officer in charge of preparing the comment will furnish [REDACTED] a single typed copy to go in the NSC file.

OAD/RR

[REDACTED] bh

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